

Plan4Blue
Kick-off meeting
7.-8.12.2016

Finnish Environment Institute SYKE, Helsinki
(Mechelininkatu 34a, Helsinki)

December 7th

Time	Topic
12:30 – 14:45	Launching the project 12:30 Welcome 12:40 Get to know each other 13:00 What is Plan4Blue? (Riku) 13:15 What is MSP? <ul style="list-style-type: none"> • MSP in general (Riku) • MSP in Estonia (Robert) • MSP in Finland (Heikki) 14:00 Knowledge needs for spatial planning <ul style="list-style-type: none"> - Spatial Planner's shopping list (45 mins) <ul style="list-style-type: none"> o Experiences from Kymenlaakso (Kirsi), 15 min. o Experiences from Estonia (Robert), 15 min. o Shopping list for Plan4Blue (Annina), 15 min.
14:45 – 15:15	Coffee and tea
15:15 – 16:00	15:15 Groupwork for WP1 and WP2 to digest the shopping list (45 mins) <ul style="list-style-type: none"> - Economic analyses and data (WP1 + at least one person from the two regional councils and WP3) - Environmental management and data (WP2 + at least one person from the two regional councils and WP3) - Wrap-up (10 mins) (Riitta and Robert, 5 mins. each)
16:00 – 17:30	16:00 Presentation of WP1 (Riitta) 16:30 Presentation of WP2 (Robert) 17:00 Presentation of WP3 (Harri)
19:00 -	Dinner

December 8th

9:00 – 10:00	Project management <ul style="list-style-type: none"> - Project reporting (Lulu 30 mins) - Project management practices (Riku and Hanna 30 mins.)
10:00 – 10:45	Project Communication activities (Vilma and Kai)
10:45 – 11:00	Coffee and tea
11:00 – 12:15	WP1 and WP2 break out groups <ul style="list-style-type: none"> - Detailed action plans and time schedules for the first two periods - List what inputs you need from other work packages and what you might have to offer to other work packages during the first two project periods
12:15 – 13:00	Lunch
13:00 – 14:30	WP1 and WP2 break out groups (continue) <ul style="list-style-type: none"> - Detailed action plans and time schedules for the first two periods
14:30 – 15:00	Coffee and tea
15:00 – 15:30	Reporting back from the WP meetings <ul style="list-style-type: none"> - Key points from WP1 (Riitta) 15 min. - Key points from WP2 (Robert) 15 mins.
15:30 – 16:00	Next steps <ul style="list-style-type: none"> - To-do list from this meeting
16:00	End of the meeting